

Planning Council



Jared Vega, Chair

Thursday, April 8, 2010

5:00 pm to 6:30 pm

Area Agency on Aging/Care Directions

1366 East Thomas Road, Phoenix

Ground Floor, Large Conference Room

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Meeting Minutes

In Attendance

Committee Members AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence

AT	Barr Jenkins	AT	Carol Williams	AT	Cheri Tomlinson		
AT	Claire Sinay <i>alt: Maureen Sharp</i>	EX	Colin Sheffield	AT	Dan Lindell		
AT	David Aguirre	AT	Daniel Ruacho	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Deborah Frusciano <i>alt: Kimberley Bickes</i>
EX	Dennis Vanegas	AT	Eric Moore	AT	Jared Vega		
EX	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Larry Stähli	AT	Lucio Amado	EX	Maclovía Morales		
EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	MiAsia Pasha	AT	Michael Bryson		
AT	Miguel Garruna	AT	Randall Furrow	EX	Regina Lechuga <i>alt: Abdul Hasan</i>	AT	Ron Hill

Guests

Tom Keller	Fred Erickson	Rev. Bonnie Ott	Andrew Cheyvollier
Jim Hansen	Enrique Hernandez	Boni Lowney	David Dube
Dianna Contreras	Marco Haez		

Administrative Agent Staff

Rose Conner	Carmen Hair	Kenneth Leighton-Boster
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Support Staff: John Sapero

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Jared Vega determined that quorum was established with 16 of 27 members present at 5:05 pm.

Review of the Minutes and Action Items From the Prior Meeting

Participants silently reviewed the summary minutes from the March 11, 2010 meeting. No corrections were voiced.

MOTION: Larry Stähli moved to approve the minutes as amended. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Presentation: Leadership Academy Graduates

Randall Furrow provided an overview of the goals and objectives of the Leadership Academy. Each participant was then provided the opportunity to discuss their experiences.

Randall Furrow discussed that the Academy members had developed a draft vision statement for the Council:

“To provide access to the best quality care for everyone in Maricopa and Pinal County living with HIV/AIDS.”

The vision statement will be refined by the Membership Committee and forwarded to the Executive Committee for review before being formally presented to the full Council for approval.

Tom Keller and Fred Erickson provided comments praising the Planning Council for presenting the Academy, and thanked the Academy members for their commitment.

Graduation certificates were presented to each participant.

MEETING MINUTES *continued*

Administrative Agent Update

Rose Conner discussed:

- The Part A Administrative Agency has relocated to 401 West Jefferson Street. An open house is scheduled to occur on April 27th.
- A \$95,000 SPNS grant application has been submitted. Funding would be used to make improvements to the CARE Ware data reporting system.
- The 2009 Part A grant is in the process of being closed out. Final bills are being processed, but it is expected that \$115,000 will be available for a carryover request.
- The Planning Council had approved a directive for the AA to transfer \$881,824 to ADAP, depending on the amount of funding available. After February billings were received, this amount was revised to \$697,829.

Chair Update

Jared Vega welcomed the new Executive Officers to the Executive Committee.

Jared then provided an overview of the accomplishments that Mark Kezios realized over his six-year term as Chair of the Planning Council. Jared officially announced that Mark was appointed as the Alternate for Mary Rose Wilcox, the BOS Designee to the Council.

Several Council members provided remarks about Mark's efforts as a Council member and community leader.

Jared also recognized MIHS for providing tremendous service to over 100 clients through the Direct Dental Program.

2010 Grant Award/Allocations

Jared Vega presented the recommendations for GY 2010 for allocations and provided an overview of how the recommendations were developed. Jared noted the Allocations Committee recommended using the 7.48% increase scenario as a starting point for allocations, and then adjusting the funding for each service category proportionately to meet the final grant award value (which was a 4.1% increase over the previous year).

John Sapero provided an overview of how beginning-of-the-year allocations have traditionally been developed using a proportional increase or decrease based on whether the actual grant award was greater or less than expected.

Larry Stähli discussed that the Allocations Committee also recommended that \$50,000 be moved from Outreach to Oral Health Services, to eliminate the need to implement a waiting list for services. The

MEETING MINUTES *continued*

funds moved from Outreach would not impact current providers , but would shut down the HIV Care referral phone line.

MOTION: Larry Stähli moved for the Council to support the Administrative Agent's revised reallocation of funds (from \$881,824.38 to \$697,829.71) to Ryan White Part B/ADAP. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MOTION: Larry Stähli moved to approve the allocations for GY 2010 as presented (which included the funding reallocations from Outreach Services to Oral Health Services). MiAsia Pasha seconded.

DISCUSSION: Rose Conner discussed how allocations can revised during the grant year.

OUTCOME: The motion passed.

Jared Vega thanked the Council for their support and pledged to ensure the funds were spent prudently.

Committee Reports

Allocations: No update was provided.

Community Health Planning & Strategies: Larry Stähli discussed the committee will meet in the next week.

Membership: Randall Furrow discussed the committee will conduct interviews for new members. The individuals waiting for appointment to the Council should go before the Board of Supervisors on April 14th.

Rules: No report was voiced.

Standards: Claire Sinay discussed the committee will meet in the next week.

Education & Empowerment: Jonathan Harris discussed the Learn+Link+Live conference scheduled for May 8th.

MEETING MINUTES *continued*

Update: Ryan White Parts B, C and D

Part B

Michael Bryson discussed:

- Part B received notice for their grant award, which was an increase over last year.
- Part B is developing administrative efficiencies to save funds and improve eligibility approval times.
- ADAP is challenged by manufacturer shortages of some drugs.

PART C

Eric Moore discussed:

- There was a 6.1% increase in overall patients in all services at the McDowell Clinic last year.
- There were 490 new patients in medical care and behavioral health - a 25% increase. One-third were new to care, and about 8% were formerly out of care.
- The implementation of electronic medical records is continuing.
- McDowell Clinic was awarded the April quality improvement award for having a registration to discharge time of 26 minutes.
- Nelson Silva Craig has been hired as the permanent manager of the McDowell Clinic.

PART D

Boni Lowney discussed:

- There is still dental funding available to provide services to women and youth.
- In 2009, Part D served 933 women and youth. This is 75% of all women and youth in Maricopa County living with HIV.
- Kimberley Bickes will present a poster on adherence at the International Association of Physicians conference.

Cheri Tomlinson discussed:

- Two community representatives will attend a CDC conference in Washington, DC in May.

Current Event Summaries

MiAsia Pasha discussed the Black AIDS Task Force is planning an HIV/AIDS Leadership Summit in July. MiAsia will also host a Mother's Day fashion show fundraiser. Additionally, a social marketing campaign for people living with HIV who are 55 or older is in the planning stages.

Debby Elliott discussed that the Savor Life Grand Soiree event will take place on Friday, April 9th.

MEETING MINUTES *continued*

Deborah Frusciano discussed that April 8th is the anniversary of Ryan White's passing. She thanked everyone in the room for their dedication to the HIV community.

Call to the public

John Sapero provided an overview of new County policies and procedures for the provision of food services. These changes may affect how food can be provided at Planning Council meetings and events.

Adjourn

The meeting adjourned at approximately 5:51 pm.